

HOME PREPARATION CHECKLIST

This checklist will help you get your home ready to show

EXTERIOR

- Clean around service areas/trash cans
- Haul away rubbish
- Repair leaky faucets
- Clean up pet droppings
- Paint or varnish doors
- Polish door hardware
- Power wash and reseal roof as needed

REPLACE/REPAIR/PAINT ANY DAMAGES

- Trim
- Rain gutters
- Shutters
- Doors
- Window frames
- Screens
- Hardware
- Fences/gates
- Outdoor lighting

LANDSCAPING

- Mow lawn regularly
- Remove/replace dead plants
- Prune overgrown/damaged plants & trees
- Prune/remove shrubs/trees blocking view

REPAIR/REMOVE ANY BROKEN OR DAMAGED ACCESSORIES

- Fences
- Gazebos
- Fountains
- Trellises
- Planters
- Replace any broken stepping stones

CLEAN/WASH

- Windows
- Screen
- Outdoor BBQ
- AC unit
- Pool

INTERIOR

CLOSETS

- Keep closets clean and free of clutter
- Throw out or pack away non-essentials
- Adjust/repair doors
- Lubricate door hardware
- Paint, if needed

ALL ROOMS

- Doors
- Windows
- Light switches
- Baseboards
- Have draperies cleaned if necessary
- Remove or pull back dark curtains
- Make sure doors open smoothly
- Clean ceiling light fixtures
- Check for cobwebs in all corners
- Empty wastebaskets
- Make the beds
- Fluff the pillows
- Make sure lower cranks are working

KITCHEN

- Keep dishes and food out of sight
- Clean appliances
- Clean range hood, including light bulbs
- Keep floor clean
- Clean light fixture
- Make sure all electrical outlets work
- Eliminate cooking odors
- Clean dishwasher
- Repair faucets
- Organize cupboards
- Clean out under sink

BATHROOMS

- Shine mirrors
- Keep wastebaskets empty and clean
- Clean out cabinets and remove non-essentials
- Keep fresh, clean towels on towel racks
- Clean shower door – if sliding door, keep track well lubricated
- Remove soap residue, mildew and mold from sink/tub/shower
- Remove stains from sink, tub, toilet
- Replace torn/moldy shower curtain
- Clean tile grout
- Make sure toilet flushes properly – replace mechanism if necessary
- Clean exhaust fan – replace if broken or noisy

GARAGE/CARPORT/SHED

- Install 100-watt light bulb
- Keep area clean/uncluttered
- Hang up/put away tools
- Clear away any cobwebs
- Paint if needed

LAUNDRY AREA

- Clean out area behind washer/dryer
- Eliminate any mildew odors

PUT LIGHT BULBS IN

- All exterior fixtures

AIR CONDITIONING UNIT

- Clean filter
- Clean drain line
- Make sure condenser is free from plants and other obstruction

Provide an exhaustive written list of the features of your home.

Know the distance to schools and shopping centers.

Refer any prospect that calls or comes by to your broker for pre-screening and pre-qualification as well as for your own safety.

Tell your real estate agent all about the home-good and bad. Let the professional decide how to handle negatives and features or highlight the positives.